

**COVER SHEET FOR AMENDMENT OF
POST-TRAVEL SUBMISSION**

Date/Time Stamp
17 JUN 21 PM 12:19

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Collin Husted

Employing Office/Committee: HSGAC

Private Sponsor(s) (List all): Woodrow Wilson International Center for Scholars

Travel Date(s): April 17-20, 2017

Description/Title of Attached Forms: RE-1 Form; PSTCF

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission is incomplete. Required copy of the RE-1 and PSTCF were not submitted to the Office of Public Records.

6/21/2017
(Date)


(Signature of Traveler)

0000000000004105

17 221

Form RE-1

00000000004107

Husted, Collin (HSGAC)

From: Katherine Zublin <Katherine.Zublin@wilsoncenter.org>
Sent: Wednesday, February 22, 2017 5:07 PM
To: Katherine Zublin
Subject: Congressional Staff Delegation to Dublin
Attachments: Dublin Sample Itinerary.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon everyone!

The Wilson Center would like to invite alumni and participants of the Congressional Cybersecurity Lab to submit their interest in attending a Congressional Staff Delegation trip from Monday, April 17th through Thursday April 20th. This study trip to Dublin's "Silicon Docks" will consist of 15 staffers and will focus on international issues in cybersecurity - including IOT, data protection and privacy, balkanization, and taxation. I have attached a notional itinerary which is still in development.

If you are interested in going, please contact me as soon as possible. The deadline for applications is Wednesday, March 1st. We hope to have an official list of attendees finalized the morning of Friday, March 3rd.

Please reply to katherine.zublin@wilsoncenter.org if you are interested or if you have any questions!

Katherine G. Zublin
Program Assistant
Digital Futures Project
Office | 202.691.4213



000000004108



**List of Participants Woodrow Wilson International Center for Scholars
Congressional Cybersecurity Lab Alumni STAFFDEL Dublin, Ireland April 2017**

Senate

Name: Lisa Harst

Title: Legislative Assistant, Office of Senator
Tom Cotton

Name: Lori Kearns

Title: Counsel, Office of Senator Bernie Sanders

Name: Sam Mulopulos

Title: Legislative Correspondent, Office of
Senator Rob Portman

Name: Liza Pergiel

Title: Legislative Correspondent, Office of
Senator Liza Murkowski

Name: Shavenor Winters

Title: Legislative Aide, Office of Senator Patty
Murray

Name: Collin Husted

Title: Press Aide, HSGAC

00000000004109

4 4 2017

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
Woodrow Wilson International Center for Scholars
2. Description of the trip: Trip for alumni of the Wilson Center Congressional Cybersecurity Lab, focusing on international perspective in cybersecurity, specifically legal, financial, and law enforcement.
3. Dates of travel: April 17-20, 2017
4. Place of travel: Dublin, Ireland
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Wilson Center chose the destinations and planned the itinerary and all logistics for this trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See attached sheet.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

See attached sheet.

000000004111

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See attached sheet.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$704 airfare return trip	\$245 total for two nights	\$200 total	\$77 ground transportation over 3 days \$22 conference room rental

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

See attached sheet.

19. Name and location of hotel or other lodging facility:

Grand Canal Hotel, Grand Canal Street Upper, Dublin 4, Ireland

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was chosen because of its proximity to many tech companies in the 'Silicon Docks' area, its reasonable price compared to other hotels, and its conference room facilities, allowing us to get in more content.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging and meal expenses are at or below the maximum rates set for official Federal Government

Travel by the Department of State.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will be traveling by air to Dublin in coach.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:



Name and Title: Meghann King Ritcheson; Director, Digital Futures Project

Name of Organization: Woodrow Wilson International Center for Scholars

Address: 1300 Pennsylvania Ave, NW, Washington DC 20004

Telephone Number: 202-691-4104

Fax Number:

E-mail Address: meg.king@wilsoncenter.org



**Woodrow Wilson International Center for Scholars
Digital Futures Project Congressional Cybersecurity Lab
Private Sponsor Travel Certification Form – Pre Trip -Additional Responses**

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Congressional Cybersecurity Lab aims to educate Congressional staffers on technology policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's six-week seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the technology and policy questions discussed in the seminars. The focus of this trip is to gain an international perspective on cybersecurity issues, specifically legal, financial, and law enforcement challenges related to the Internet of Things. Field visits will include meetings with American tech companies European headquarters, the Irish center for cybersecurity crime and cybercrime investigation, and other public and private sector entities.

Our goal is to promote an immersive understanding of policy issues on the legislative agenda, through exposure to the work and perspective of key stakeholders. The goal of the fellowship program is deeply rooted in the Wilson Center's broader mission and charter, to "...unite the world of ideas to the world of policy by supporting preeminent scholarship and linking that scholarship to issues of concern to officials in Washington."

The Wilson Center is the sole organizer of the trip. The William and Flora Hewlett Foundation provided a general grant to the Congressional Cybersecurity Lab with no requirement that the funds be used for congressional trips. Therefore, they have not directly nor indirectly earmarked funds for this trip. They have not played any role in choosing participants, selecting the destination, or designing the itinerary.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; three staff trips to New York City focusing on homeland security, and a staff trip to Colombia to focus on the FARC negotiations. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at www.wilsoncenter.org.

18. Reason for selecting the location of the event or trip.

Dublin is the home to the EU Headquarters of many tech company as well as tech start-ups. The site location was chosen given the vast array of possible site visits and rich tech culture. On this trip we seek to provide insight into tech companies overseas operations, privacy issues, and international governance of cyber issues.